

**ENDOWMENT FUND APPLICATION  
COVER SHEET  
HOLY TRINITY GREEK ORTHODOX CATHEDRAL  
PORTLAND, OREGON**

**PROJECT / MINISTRY INFORMATION**

<b>NAME OF PROJECT / MINISTRY</b>	
<b>AMOUNT REQUESTED FROM THE EFB</b>	

**PROJECT CONTACT INFORMATION**

<b>NAME</b>	
<b>PHONE</b>	
<b>EMAIL ADDRESS</b>	
Alternate Email Address	
<b>ADDRESS FOR GRANT CHECK</b>	3131 NE Glisan St, Portland, OR 97232

**GENERAL INFORMATION**

<b>Has your group / ministry applied for an EFB grant before?</b>	<b>No</b>	<b>Yes</b>
<b>If yes, when?</b>		
<b>Previous amount/s granted?</b>		
<b>Title and/or Type of previous project?</b>		

**ENDOWMENT FUND APPLICATION  
QUESTIONS**

1. Fully describe the project or ministry, whether it's new or ongoing, and what need it will serve in the community.


2. Fully describe the goals of this project, and what impact you hope this project has on the Community.


3. Describe whether work has already been done toward implementing this program and whether there is an intent to continue this program after the EFB grant funds are spent.


4. What is the timeline for the project (include begin and end dates)?

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	Request	Details – Including Assumptions Used to Estimate Costs	Funds
A			\$ ____
B			\$ ____
C			\$ ____
	<b>Total</b>		<b>\$ ____</b>

5. If your project requires funds beyond what EFB can grant, how will your organization go about securing those additional funds?

6. Please include any additional information that you feel is relevant to this grant request that you didn't describe in earlier questions.

**ENDOWMENT FUND APPLICATION  
SIGNATURE PAGE**

Note: To be accepted for consideration by the EFB, each grant application must be reviewed and signed by organization's principal contact.

I have reviewed this completed application in its entirety and assume responsibility for the expenditure of any funding received from the Endowment Fund Board of Holy Trinity Greek Orthodox Cathedral, Portland, Oregon. "Responsibility" shall include reimbursement of funds to the EFB if the funds are spent in ways that are inconsistent with the terms set forth in the grant application.

If the grant request is approved by the EFB and the Parish Assembly, I agree to send a written request (by regular mail or email) to the EFB to formally request the distribution of the funds. Funds must be requested within one year from the date of the grant approval or the funds will be forfeited. A six-month extension of that date may be given by a dated written request to the EFB.

I also agree to submit a report to the EFB, by or before the one-year anniversary of the grant payment, detailing the following information: if and how much money was spent; whether the goal of the grant was met; whether the project/ministry will continue; and, whether additional funding will be sought.

**TYPED / PRINTED NAME:**

**TYPED / PRINTED TITLE:**

**SIGNATURE:**

**DATE SIGNED**

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September \_\_, 2018

## APPENDIX A

## APPENDIX B